



Athletic Clearance Information

Wheatland Union High School Athletic Handbook is available on-line - [CLICK HERE](#)

All athletes wanting to participate in CIF sponsor sports and cheer team **MUST** register and complete the Athletic Clearance process on-line.

To begin the clearance process please visit www.athleticclearance.com and choose CA to get started. (There is a quick tutorial available for you to view if needed.)

You will have to sign up for each sport your athlete would like to participate in, for the administration and coach to see if they have been cleared or not. Please note that you must upload the signed, stamped and dated physical, proof of insurance (must have the athlete's name on it) and completed all of the on-line portion for the administration to fully clear your athlete. If you have difficulties uploading this, please contact the Athletic Secretary for assistance.

All student athletes must have insurance. If you need insurance, you purchase Student Accident Insurance through Myers, Stevens, & Toohey @ <https://www.myers-stevens.com/>

Physicals are good for one calendar year. Please make sure your physical does not expire during the sport your student is participating in. All physicals dated on or after May 24, 2020 would be valid for the entire 20-21 school year.

Initial Eligibility:

- Academic: 2.0 GPA and making positive progress toward graduation in order to participate.
- Citizenship: Clear all fees, fines and book returns; meet training rules and expectations; abide by the handbook guideline.
- Residential: Transfer students must complete additional forms after meeting with the Athletic Director to get cleared by both WUHS Athletics and NCCIF before they will be allowed to compete.

*****PLEASE READ ALL INSTRUCTIONS BEFORE STARTING*****

1. Print and bring the PHYSICAL FORM to your doctor to complete.
2. Once your physical form is completed you can start the online process.
3. Start the online process at Athletic Clearance – <http://www.athleticclearance.com>.
4. Register for an account – use the parent's email address.
5. Once registered, find the Start Clearance Here tab – Make sure to choose the 20-21 school year. If you have more than one student-athlete attending WUHS, you will need to add a clearance for each. If your student-athlete plans on playing more than one sport, you will also need to sign up for each sport individually. (Note: Cheer is "Traditional Competitive Cheer")

6. Fill in all the information on the student information page – note, you **must** have insurance or purchase the school insurance for your student-athlete to be cleared.
7. Upload your completed and dated Physical form. *Disregard the Concussion Baseline Cut.*
8. Upload your Proof of Insurance with the athlete's name on it. Uploads may need to be retrieved from documents library. You may take a photo of the card and upload the photo into the portal.
8. Complete the medical history form.
9. Complete the Parent/Guardian Information page.
10. The athlete AND the parent will need to electronically “sign” the required sections.
11. Submit the clearance.
12. You will receive a confirmation email when everything has been submitted and one when your student-athlete has been cleared by the school to participate.
13. If your athlete would like to participate in more than one sport, each sport must be signed up for individually. Simply click on the “Start Clearance Here!” and when you hit the “Student Information” page, select your athlete on the drop-down option. Most information is saved, including your physical, but some will require you to resubmit. Go through the medical history, parent/guardian info and signatures to be cleared for the additional sports.

TROUBLESHOOTING –

Is your physical or proof of Insurance not downloading? Please follow these steps prior to emailing:

1. Log-in to athleticclearance.com.
2. Find your athlete’s name.
3. Under the Physical column click on the pencil to edit that page.
4. Click on the “upload file” tab or Choose from Document Library tab to submit your attached clearance.
5. Click SAVE and it should be downloaded – double check this by a blue hyperlink of the attachment directly below “Upload Physical Form”.

Please note that if your student plays multiple sports, you will be required to register for those sports as well. All sports will be open to sign-up during the summer. If you do not sign-up for a particular sport, the student-athlete will not show up on the cleared roster for the coach and will not be allowed to participate.

You will receive notice that your clearance has been received within 24-48 business hours. If you have not, it is because you have not completed the forms or the physical/proof of insurance was not properly downloaded.

If you have any questions or concerns, please contact the Athletic Director or Athletic Secretary at 530-633-3100 or their email’s below:

Athletic Director: Dave Contreras: dcontreras@wheatlandhigh.org

Athletic Secretary: Kat Griego: kgriego@wheatlandhigh.org