Wheatland Union High School District
School Reopening Plan
Fall 2020

Wheatland Union High School District Schools will reopen for student attendance on August 12, 2020. Student extracurricular and co-curricular activities such as athletics, FFA, and band can and have resumed practices already with safety plans approved by administration and shared with stakeholders. Our plan and timeline to reopen aligns with other districts in our region and most of the state of California. The plan will be reviewed by the Bi-County Public Health Officer to provide feedback on recommended safety measures and protocols to help slow and reduce the spread of COVID-19 during the continued pandemic. Our county and state have progressed quickly through our state adopted stages for reopening with many components of Stage 3 already in place. We are confident that our plans and procedures will allow our students to return safely and receive the education they deserve.

In this plan you will not only see the safety measures we have in place for our campus as well as events, but also the supports we have in place should a student become ill or live in a household with an infected family member and need to have an extended absence. We pride ourselves at WUHSD in already having a wide variety of educational options for our students and now is no different. We are sure that whatever your student or family may be facing, we have a solution for them. As with all best laid plans, this plan is subject to change and grow in this ever-changing pandemic environment.

WUHSD Meets the California Department of Education’s Checklist for Reopening Schools

The following checklist covers the following main categories:

- ✔ Local Conditions to Guide Reopening Decisions
- ✔ Plan to Address Positive COVID-19 Cases or Community Surges
- ✔ Injury and Illness Prevention Plan
- ✔ Campus Access
- ✔ Hygiene
- ✔ Protective Equipment
- ✔ Physical Distancing
- ✔ Cleaning / Disinfecting
- ✔ Employee Issues
- ✔ Communication with Students, Parents, Employees, Public Health Officials, and the Community
Timeline

(Our timeline is based on our most current information and can change based on factors when school starts or if state guidance changes.)

Present Day
Co-curricular and extracurricular site-based practices, camps, and activities have begun with safety protocols.

Summer events such as site visits and Pirate Come About may begin with safety protocols.

August 12, 2020

- Classroom-based “Traditional” school begins with safety protocols at Wheatland Union High School, Edward P. Duplex, and Wheatland Community Day High School.

- Independent Study is available for all students that wish to not return to campus with safety protocols followed for weekly check-ins and virtual check-ins and testing is an option in lieu of in person meetings with the teacher.

- Home to School Transportation begins with safety protocols. Bus transportation is not a district requirement for all students and students on buses will likely be in closer proximity than is recommended by guidance. Parents with concerns may want to transport students themselves. As of 6/21/20 face coverings are required for students and staff. In the event face coverings are encouraged but not required, face coverings will be required on buses each day until the student arrives on campus and goes through the check-in procedure.

- After school practices and activities continue with safety protocols.

- Extracurricular contests/events may begin without spectators (subject to change depending on the “Stage” of the county).

- Extracurricular and Co-curricular event travel may begin. Parents may choose to transport their child to and from games/events rather than bus travel but will have to abide by the home school's policy on allowing spectators.

Tentative Fall 2020 – Moving to Stage 4

- Spectators allowed at sporting events, performances, etc.

- School dances, rallies, etc. may resume.

- Student and staff travel to conferences and conventions may begin. The destination city/county must also be in a stage that allows for public events.
Custodial Practices and Procedures

WUHSD Maintenance and Operations takes great pride in the care and cleanliness of our facilities. Detail as to all cleaning practices and procedures can be found in our district custodial guide and in our Injury and Illness Prevention Program (IIPP). In this plan we highlight some key areas on which we are focusing, and additional procedures, equipment, and practices being added to ensure a safe return to school.

- Hand Sanitizing Stations in all classrooms, gyms, labs, offices, etc.

- Disinfecting Spray Bottles and paper towels in all classrooms, gyms, shops, offices, etc. for student and staff interim disinfecting.

- Disinfecting Foggers on site for daily disinfecting.

- Soap and Paper Towel Dispensers checked and stocked regularly.

- Posting and floor markings for disinfecting where needed.

- Classroom furniture arrangements to improve distancing capabilities.

- Student and staff face coverings available for those who request or require them for their own personal use at school or work.

- Removal of unnecessary furnishings and clutter from classrooms and office areas.
All Students, Staff, and Visitors Should...

### Wash Your Hands Often
- Wash your hands often with soap and water for at least 20 seconds especially after you have been in a public place, or after blowing your nose, coughing, or sneezing.
- If soap and water are not readily available, use a hand sanitizer that contains at least 60% alcohol. Cover all surfaces of your hands and rub them together until they feel dry.
- Avoid touching your eyes, nose, and mouth with unwashed hands.

### Cover Coughs and Sneezes
- Avoid touching your eyes, nose, and mouth with unwashed hands. If you are in a private setting and do not have on your cloth face covering, remember to always cover your mouth and nose with a tissue when you cough or sneeze or use the inside of your elbow.
- Throw used tissues in the trash.
- Immediately wash your hands with soap and water for at least 20 seconds. If soap and water are not readily available, clean your hands with a hand sanitizer that contains at least 60% alcohol.

We Strongly Encourage Students, Staff and Visitors to:

### Cover your mouth and nose with a Cloth Face Cover when around others in accordance with CDPH Guidance
- Although it is now considered rare, you could spread COVID-19 to others even if you do not feel very sick.
- The cloth face cover is meant to protect other people in case you are infected.
- Cloth face coverings should not be placed on anyone who has trouble breathing, or is unconscious, incapacitated or otherwise unable to remove the mask without assistance.
- Cloth face coverings should not be worn during strenuous exercise such as during PE or athletic practices.
- Students and staff MUST wear face coverings when riding on buses and vans. As of 6/21/20 face coverings are required for students and staff. In the event face coverings are encouraged but not required, face coverings will be required on buses each day until the student arrives on campus and goes through the check-in procedure.
Monitor Your Health

- Be alert for symptoms. Watch for fever, cough, shortness of breath, or other symptoms of COVID-19. Use the CDC Self-checker to help you.
- Take your temperature daily. Temperature checks will be part of the daily check in process (see Daily Check-In Process).
- Don’t take your temperature within 30 minutes of exercising or after taking medications that could lower your temperature, like acetaminophen.

Clean and Disinfect Regularly

- In addition to daily cleaning and disinfecting from custodial staff, everyone should clean AND disinfect frequently touched surfaces regularly. This includes desk, tables, doorknobs, light switches, countertops, handles, phones, keyboards, faucets, and sinks.
- If surfaces are dirty, clean them. Use detergent or soap and water prior to disinfection.
- Disinfecting solution and towels will be in every classroom, office, and common areas. Both students and staff should take precautions to wipe their areas down after use.
Classroom Logistics and Practices

WUHSD believes that classroom-based instruction and the structure of attending school on a daily basis is critical to our students’ educational and social-emotional well-being. To ensure they can have that opportunity, we have implemented some of the following practices for our classroom spaces. WUHSD has a wide variety of classroom spaces including traditional classrooms, labs, shops, band and choir rooms, etc. We ask for all staff to abide by the following guidance to the degree practicable for their space. The following serves as guidance, but each space has nuances that staff members will take into consideration as they prepare their rooms. Although classroom spaces are being cleaned and disinfected daily by custodial staff, these additional practices are designed to increase safety throughout the day.

### Classroom Arrangements

- To the degree practicable, all student desks and tables should be arranged to allow for maximum student to student distancing.
- All students should face the same direction rather than sitting in groups or facing each other.
- In shops, gyms, etc. consider taking attendance and providing instruction in larger spaces or outdoors rather than classroom seating.
- Large band, choir, etc. classes may want to make arrangements for larger spaces or outdoor practice when possible.
- Disinfecting supplies, hand sanitizer, and classroom plans for cleaning between classes will be in place.
- Ensure equipment cleaning and disinfecting practices by students and staff in gyms, labs, and shops are followed. No “loaner” materials such as PE clothes should be allowed.
- Classrooms need to be free of any additional or unnecessary furniture or clutter that may get in the way of distancing or disinfecting practices.

### Instructional Practices

- Although we know cooperative learning is a best practice, during this time, students should not participate in cooperative learning structures that require physical contact or close proximity.
- During this time consider assignments and projects that reduce the need for collaboration and sharing of materials.

### Classroom Arrangements

In situations in which a student may become ill and need to stay home for an extended period of time or if a family member is ill and the student is asked to stay home until they are cleared to return, it will be critical that simple access to classwork be available. Also, in a worst-case scenario in which the school would be forced to close for a period of time, instruction needs to remain as seamless as possible. Using Google Classroom extensively can aide in this case. To that end, students and teachers **SHALL**:

- Ensure Google Classroom is being utilized as part of or in tandem with daily in-class instruction.
- Students and parents must ensure that student devices are readily accessible and able to connect to Wi-Fi and check both Gmail and Google Classroom daily.
- Reinforce student use of Google Suite Apps, particularly Google Docs to align with Google Classroom usage.
- Reinforce the use of student Gmail as the common means of student communication.

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**As of 6/21/20 face coverings are required for students and staff. In the event face coverings are encouraged but not required, face coverings will be required each day until the student arrives on campus and goes through the check-in procedure.**
## Campus Logistics and Practices

Our schools include many areas for student daily activities including cafeterias, gyms, quads, libraries, etc. Areas will be clearly marked with reminders to distance along with general safety protocols to remind students of the importance of proper hygiene and personal protection. These spaces are cleaned and disinfected daily, but we will take extra precautions to promote distancing and cleanliness around campus and all facilities.

### Common Areas / Quad
- Areas will be clearly marked with reminders to distance along with general safety.
- Water fill stations will still be available although water fountains may be blocked.
- Restrooms will remain stocked with proper handwashing supplies.
- Students in close proximity or close physical contact will be asked to separate.
- Some tables and spaces may be closed or have some seats closed.

### Athletic Facilities, Gyms Weight Room, etc.
- All gyms and workout areas will have disinfecting supplies.
- Students and staff will be provided training and guidelines to wipe down and disinfect equipment between use.

### Cafeteria / Food Service
- Students will be served breakfast and lunch in the cafeteria line and outdoor kiosks.
- Lines will be marked for distancing.
- Dining will have a limited number of seating options in the cafeteria due to distancing which will be clearly marked. Additional outside seating will be provided.
- Food lines will not require touching a keypad. Students will give their number to the Food service worker.
- Food service workers will wear appropriate personal protective equipment.

### School Offices
- WUHSD will be limiting outside guests to individuals or agencies providing direct services to our students.
- Parents and guardians will be limited to waiting areas in offices unless they have an appointment on campus with an individual.
- All guests must wear face coverings until the guidance from CDPH says otherwise. Guests will go through the Check-In Process if they are interacting with students and staff.

### Ag Farm / Labs
- Areas will be clearly marked with reminders to distance along with general safety.
- Students and staff will be provided training and guidelines to wipe down and disinfect equipment between use.
- Only students are allowed at the facility when caring for an animal.
What Happens When a Student Becomes Sick?

The COVID-19 virus is spreading throughout our community and will continue to do so until either a vaccine or herd immunity ends the spread altogether. As we learn more and more about the virus, we now know that our youth are least affected and generally recover quickly. We also know much more about how the disease spreads and for how long a person may be contagious. With that knowledge, we are well prepared for what to do when a student or staff member exhibits symptoms or tests positive for COVID-19. Students, staff, and parents need to remember to self-screen daily. If they are exhibiting symptoms, they need to stay home and schedule an appointment with their health care provider to determine if they need to be tested. The CDC offers this Self-Checker to aide in this decision.

If a student, staff member, or family member within the household tests positive for COVID-19:

1. Seek medical care from your healthcare provider in accordance with CDC and County Guidelines.
2. Alert the school administration as quickly as possible to ensure the student can be provided with resources and to get started on Independent Study.
3. Student should not come to school until they have been cleared to do so by your healthcare provider. If a family member is the one who is sick, you must follow the guidance from Public Health prior to returning to school.

If a student becomes sick while at school or begins to exhibit any symptoms:

Student will be sent directly to the Heath Aide Office where they will be:

a. Evaluated by Health Aide.
b. Recommended for testing for COVID-19. School will contact public health to determine next steps.
c. Asked whom they have been in close physical contact with (i.e. shared food or beverage, held hands, hugged, etc.)
d. Held in isolation area until a parent/guardian come to pick them up.
e. Asked to remain home until test results either clear the student to return or confirm a positive case.

Students sent home for exhibiting symptoms or awaiting test results will be provided Distance Learning opportunities (Short-Term Independent Study) while they are out.

Only students who were in close physical contact with any student who tests positive or exhibits symptoms will be monitored by health staff. Being in the room with someone who was ill does not constitute close physical contact.
Athletics and Extracurricular Activities

WUHSD believes that classroom-based instruction, athletics, FFA, band, and other extracurricular and co-curricular activities play an integral role in student educational success and social-emotional wellbeing. Therefore, we have already resumed these types of programs, including conditioning, practices, and meetings with additional safety protocols in place.

Coaches, Assistants, etc. will receive additional guidance as to safety protocols in alignment with the National Federation of State High School Association's (NFHS) Guidance and California Interscholastic Federation (CIF) Guidance. Some protocols include, but are not limited to:

- Daily Health Screening
- Daily Equipment Disinfecting
- Hand Sanitizer in Practice Facilities
- Locker room cleaning/storage practices
- Hydration and hygiene practices
- When and when not to wear face coverings

Athletic Contests/Games

For the time being, teams will be allowed to play other schools in our leagues that also plan to allow athletics. Typical year schedules and championships are not likely; however, CIF is providing more guidance in late July as to what the fall season will look like. More information will be provided as we receive it. For now, WUHSD will abide by the following guidance for athletic events:

- No spectators, including parents, will be allowed at games until the county or state allows for this which is stated to be Stage 4.
- Transportation to games is provided on school buses, but parents will be allowed to transport their students to and from games during this time.
- It is important to note that the home school we are playing will likely also not allow spectators, so parents will have to wait elsewhere.
Transportation Practices and Procedures

WUHSD remains committed to transporting its students to and from school and to school events. There has been much debate about how students could be socially distanced on school buses across the country with some districts opting out of bussing altogether for the next school year. Although WUHSD is not required to provide bussing to all students, we know that it is in their best interest to continue doing so. However, there is not a realistic or feasible way in which we can substantially distance students on our school buses. Parents of students that wish to ride the bus will be asked to sign a waiver for transportation. Therefore, it is solely the student’s and parent’s choice to ride the bus. Parents and students who are not comfortable with riding the school bus will need to walk or be transported by parents. For those who do plan to continue riding the bus, we have these safety measures in place:

- Disinfecting and cleaning after each route.
- Hand sanitizer on each bus.
- Open windows on buses as much as practicable, weather permitting
- Adjusted routes and possibly expanded routes to reduce more congested stops.
- As of 6/21/20 face coverings are required for students and staff. In the event face coverings are encouraged but not required, face coverings will be required on buses each day until the student arrives on campus and goes through the check-in procedure.
- Any student exhibiting symptoms associated with COVID-19 will be sent directly to the Health Aide office.
Office Practices and Procedures

Our school and district offices are here to support students and parents. However, during this time, it is critical that we reduce the number of outside visitors to our sites as much as possible. To assist in this, we ask that parents and guardians:

- Use phone calls and emails as often as possible to handle office communication and attendance.
- When coming on campus we ask that parents and visitors use the service windows located in the District Office and the ASB Office in the main administration building.
- Ensure all contacts are up to date in case we need to contact you or an approved contact for student pick-up.
- Limit school visits to just one family member.
- Wear a facial covering.
- Remain in designated areas only.

General Office Protocols

- Distancing signage and markers
- Hand Sanitizer Stations
- Wipe down and disinfect desks and chairs after office visitors
- Facial Coverings available for guests who need one
- Additional Spacing or Partitions for first point of contact areas
Distance Learning Options for Students

Although we believe that classroom-based instruction is still the best option for students from an educational and social-emotional standpoint and that our campuses will provide a safe learning environment for our students, we are aware and prepared for students and parents who may not feel ready to physically return to school daily. We also want to ensure that we have options for students who may be medically fragile or have compromised immune systems. WUHSD has multiple options to meet the needs of these families. Students with disabilities will require an IEP decision to be placed in the appropriate educational setting if the setting is different from the current IEP.

**Short-Term Independent Study**

- For students who plan to return to regular, classroom-based school within the semester
- Must have a qualifying reason (COVID-19 can count as reason)
- If a student goes beyond the four weeks, they will be asked to transfer to regular Independent Study for the remainder of the semester

**Edward P. Duplex Continuation High School**

Alternative learning environment on campus with smaller class size and reduced credits to graduate.

- Credit Recovery
- 200 Credits Earns a Diploma
- Online Learning
- Smaller Class Size
- Morning and Afternoon Sessions
- 3 Hours Sessions, 5 Days a Week
- Located on WUHS Campus
- Students may transition to WUHS for Graduation
Wheatland Union High School or Edward P. Duplex Continuation High School
Independent Study (Long Term)

Independent Study allows students to still be part of the WUHSD and participate in all events (extra and co-curricular). Curriculum is computer based and the program offers the following:

- Assistance from a credentialed teacher
- On or off campus (Zoom/Virtual) meetings with assigned teacher
- Academic Guidance Counselors
- Social Emotional Counseling
- WASC Accredited (WUHS)
- Virtual Learning
- Enrichment Courses
- Career and Technical Education
- Dual Enrollment Opportunities
- Advanced Placement Courses
- Educational Materials Provided (including technology)
- Work at your own pace
- Fill in Knowledge Gaps
- Choice during the day of what you work on and when
- Credit Recovery
Daily Check-In Process for Students

- Students will report to 1st period at 8:10 to begin check-in process.
- 1st Period Temperature Checks – 100.2° is the maximum temperature to stay at school
- Hands stamped when students have had their temperature checked
- Students will not be allowed in the class once tardy bell has rung and will need to go to the office to check in if they are tardy.
- As of 6/21/20 face coverings are required for students and staff. In the event face coverings are encouraged but not required, face coverings will be required on buses each day until the student arrives on campus and goes through the check-in procedure.

Daily Check-In Process for Staff

**Bus Drivers:** Temperature Screenings conducted by Maintenance and Transportation Lead prior to Departure for Bus Routes

**Certificated and Classified:** Temperature Checks for Staff when arriving to campus (conducted by the health clerk or District Office staff) – 100.2° is the maximum temperature to stay at school – **Staff must have temperature taken prior to removing mask and contact with anyone on campus.**