

Wheatland Union High School Anime Club

Constitution & Bylaws

Article 1 – Name

The official name of this student organization is the “Wheatland Union High School Anime Club”.

Article 2 – Purpose

Section 1. The purpose of the WUHS Anime Club is to promote the advancement of Asian culture primarily through the medium of Japanese animation that is useful to individuals and is beneficial to the community.

Section 2. The WUHS Anime Club will “broaden the horizons” of its membership through the attendance of bi-weekly meetings, special workshops, and by partaking in local and regional events, parades, and conventions.

Article 3 – Membership

Any Wheatland Union High School District student may join the WUHS Anime Club. The club may establish multi-classifications of membership at its discretion. These classifications must be noted in the minutes of a regular meeting to be valid.

Article 4 – Officers

Section 1. Number and Term. The officers shall be a President, Vice-President, a Secretary, and a Treasurer, each of whom shall be elected by the general membership. Each officer shall serve a term of one year subject to re-election. Each officer will have one vote.

Section 2. Officer Elections. Election of new officers will occur as the first item of business at the first general meeting at the beginning of each school year. All nominees for a position must be present at the time of the elections. Officers will be elected by a majority of the general membership.

Section 3. Quorum. At least two voting Officers and the Club Advisor must attend a quorum before business can be conducted or motions made and passed.

Section 4. Action by Officers by Communications Equipment. The Officers or any committee appointed by the officers may participate in any meeting by means of a telephone conference or similar communications equipment by means of which all persons participating in the meeting can hear each other at the same time, and participation by such means all constitute presence in person at a meeting.

Section 5. Action by Officers Without a Meeting. Any action required or permitted to be taken at a general meeting may be taken without a meeting if a written consent setting forth the action to be taken is signed by each of the Officers. Any such written consent shall be inserted in the minute book as if it were the minutes of a meeting.

Section 6. Officer Proxies. The officers may vote by proxy if they notify the President in advance of the meeting either verbally or in writing. They may give either a specific proxy on a particular vote or a blanket proxy for the entire meeting to another Officer. Only another Officer may receive the proxy. Once a proxy has been given and a vote cast, it cannot be revoked at a future meeting, although another vote may be taken.

Section 7. Vacancies. A vacancy in any office because of transfer, death, resignation, removal, disqualification or otherwise the Officers shall appoint a qualified person to fill the opening until the next regular election.

Section 8. Removal. Any Officer or agent elected or appointed may be removed by the Officers whenever in its judgment the best interests of the Club would be served thereby, by a majority vote.

Section 9. President. The President shall be the principal executive officer of the club and, subject to the Officers control, shall supervise and control all of the business and affairs of the Club. The President, along with such other Officers may designate and the Club Advisor, shall sign all documents that the Club authorizes to be signed unless the Officer designates some other Officer or agent of the Club to so execute. The President shall have all the powers and duties normally incident to the office of president.

Section 10. Vice-President. The Vice-President, in the event of a transfer, death, disability or absence to the President, shall perform all necessary duties that would otherwise be performed by the President, and such duties as may be prescribed by the Club. The Vice-President shall have all the duties and authority normally vested in a vice-president.

Section 11. Secretary. The Secretary shall keep the minutes of the membership and meetings and maintain them in one or more books provided for that purpose; see that all notices are duly given in accordance with the provisions of these Bylaws or as required by WUHSD Policy or State law; be custodian of Club records; keep a register of the post office address, phone number, and electronic mail address of each member of the Club as furnished to the Secretary by each member; sign such documents as may be required by the Club, WUHSD Policy, or State law; and in general perform all duties incident to the office of Secretary and such other duties as from time to time may be assigned by the President.

Section 12. Treasurer. The Treasurer shall have charge and custody of and be responsible for all funds and securities of the Club; receive and give receipts for monies due and payable to and from the Club, maintain record of all financial transactions, and deposit all such monies in the name of the club in such school accounts, banks, or other depositories as shall be selected in accordance with the provisions of these Bylaws and in general perform all of the duties as from time to time may be assigned to him/her by the President.

Article 5 – Adviser

Pursuant to WUHSD policy, a credentialed member of the WUHSD staff shall serve as the Club Advisor to the WUHS Anime Club in a voluntary position. The Advisor, or their designate, shall attend all club meetings and functions and shall serve as the principal guide of all Club activities.

Article 6 – Meetings

The President shall determine dates as when the Club meets. Regular club meetings will be held the second and fourth Tuesdays of each month during lunch. In the event of a special bell schedule, club meetings may be alternatively held during “brunch” as specified in said schedule. Notice of meeting dates and times shall be provided by the person calling the meeting at least two days in advance with the exception of emergency meetings. Special meetings regarding Club business may be called by the President, Vice-President, or Advisor. If the meeting is of an emergency situation or because of matters of a sensitive nature requiring privacy, the meeting may be closed to the general membership.

Article 7 – Amendments

These Bylaws may be altered, amended, or repealed and new Bylaws may be adopted by a majority affirmative vote by the Club general membership at a regularly scheduled meeting where notice of the proposed action has been given as an item of business for such meeting in the notice for the meeting.

Proposed: April 4, 2006.

Updated: September 9, 2008.