

**WHEATLAND UNION HIGH SCHOOL DISTRICT
UNIFORM COMPLAINT APPEAL FORM PROCEDURE**
(Programs, Activities, Services, Personnel Practices)

DIRECTIONS: This form is to be used to appeal a Level I decision regarding a complaint about a program, activity, service, personnel practice, employee of the school district, or a deficiency related to instructional materials, teacher vacancy or misassignment, or emergency or urgent facilities conditions posing a threat to the health and safety of pupils or staff.

Appeals regarding a program, activity, service, personnel practice or employee of the school district must be submitted within 5 days after receiving the decision of the Superintendent (Level I). Appeals regarding a condition of a facility that poses an emergency or urgent threat may be submitted within 15 days of receiving the decision and may be appealed to the Superintendent of Public Instruction located at (1430 N Street, Sacramento, CA 95814), or the school district's Board of Trustees.

Attach a copy of the decision(s), and if the appeal concerns a deficiency in instructional material, teacher vacancy or misassignment, or facility conditions, attach a copy of the complaint as well.

Date you received the Level I decision: _____

Name: _____

Address: _____

Home Phone: _____ Work Phone: _____

Student name (if applicable): _____ Grade: _____

Name of program, activity, service, personnel practice, or employee the complaint is being made against:

Aspects of the Level I decision you want to appeal: _____

Provide supporting rationale for your appeal: _____

Specific remedy sought: _____

I declare under penalty of perjury of the laws of the State of California, that I have made true, correct and complete answers and statements on this complaint form and/or any attachment to this complaint form.

Signature

Date

Received By

Date

Submit to: Superintendent, Wheatland Union High School District
1010 Wheatland Road
Wheatland, CA 95692